

INFORMATION LETTER

Dear participants of the 3rd Danube Financing Dialogue,

We are delighted to welcome you in Bucharest and would like to make your visit as pleasant as possible. Please find below some information about the directions and accommodation. For additional information or help, please contact Ms. Hahn (hahn@metis-vienna.eu). We are looking forward to see you at the 3rd Danube Financing Dialogue.

Kind regards,

Kurt Puchinger

Priority Area 10 Coordinator of the EU Strategy for the Danube Region

Directions

From the airport

Option A) Taxi: Take a taxi to the hotel or directly to the National Bank of Romania (NBR) on Doamnei Street 8, which takes up to 30 minutes (approx. 10 EUR if the chosen cab has a rate per kilometer of 1,39 RON/0,3 EUR). All the hotels recommended below are in the central part of the city and close to NBR.

Please notice the following procedure: two touch screen devices for cab ordering are placed at the arrival area (at the luggage hall exit). The system uses software in several languages. The traveler can choose the desired taxi rate (the lowest rate is 1,39 RON/km) and even the desired cab firm. A receipt is issued with the name of the cab firm and the number of the cab. The cab picks you up in front of the arrival building.

In most cases payment is only possible in Romanian Lei (RON), but there are also some cabs where you can pay with debit or credit card (e.g. the Grant Taxi). You can exchange money at several ATMs in the airport building.

For rides in Bucharest and from the city to the airport we recommend the following taxis:

Company	Contact
1. Meridian	+40 21 9444
2. Cobălcescu	+40 21 9451
3. Taxi 2000	+40 21 9494

Option B) Public transport:

1) By airport bus 783: from airport to Universitate (bus stop "Piata 21 Decembrie 1989").

You can only buy a two trip ticket: 7 RON/1,5 EUR + 1,6 RON/0,4 EUR for the Multiple Card (Card Multiplu) = 8,6 RON/1,9 EUR. It is a 24 hour service, every 20-30 minutes during daytime and every 40 minutes at night, according to the following timetables: [Timetable 783 to P. Unirii](#) and [Timetable 783 to the Airport](#). A single journey lasts 40 minutes during off-peak hours and 60-90 minutes at rush hour. You have to get off at the "Piata 21 Decembrie 1989" bus stop.

For directions from „Piata 21 Decembrie 1989” (Universitate) to the recommended hotels or the National Bank of Romania please look at the map below.



BANCA NAȚIONALĂ A ROMÂNIEI



3rd Danube Financing Dialogue

The 3rd Danube Financing Dialogue takes place at the National Bank of Romania as indicated in the map below.

Address: National Bank of Romania (NBR), Lipscani 25, 030031 Bucharest, Romania,
Entrance: Doamnei 8, 023589 Bucharest, Romania

By public transport

Bus and trolleybus stop / metro station "Universitate"

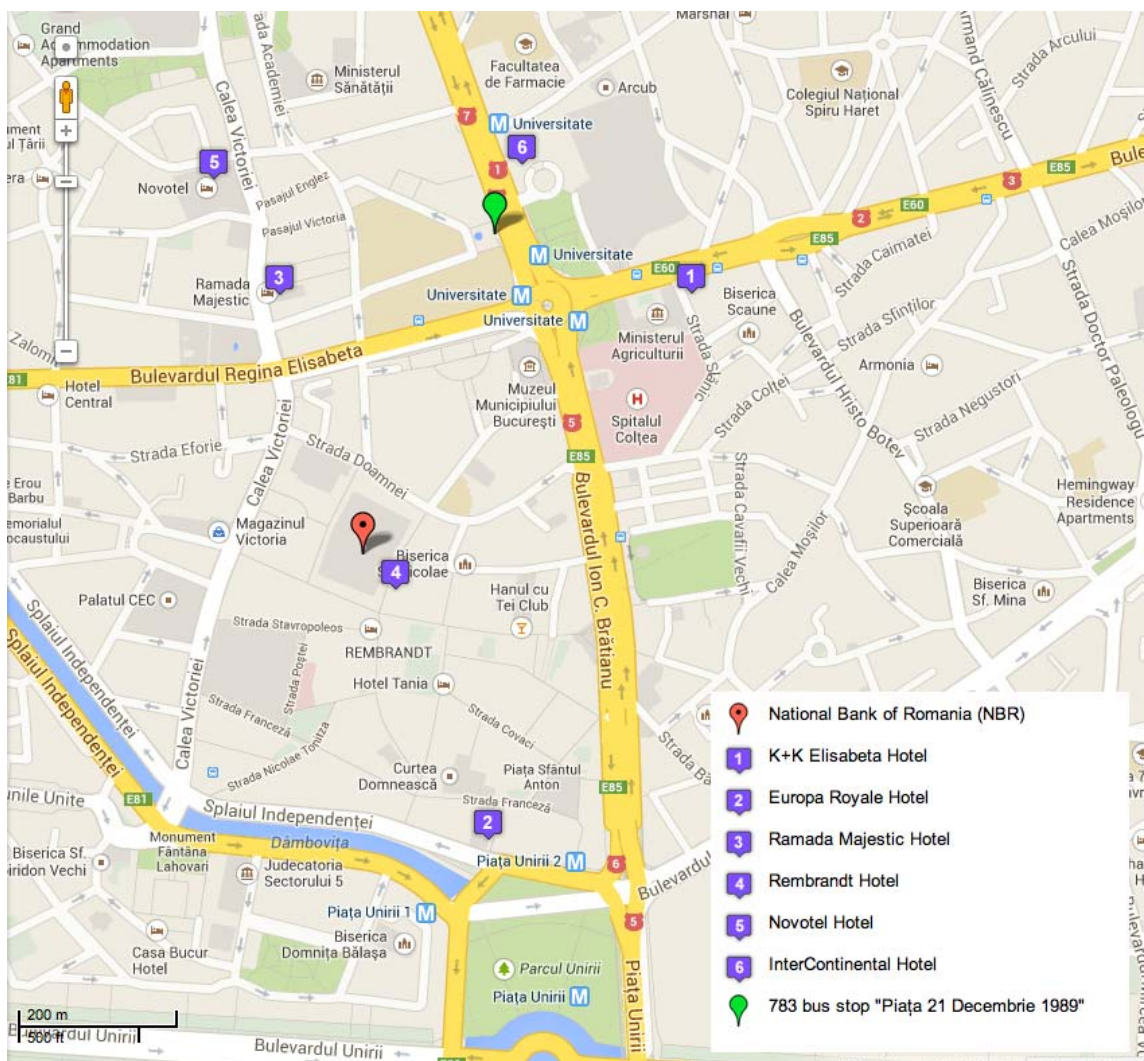
Trolleybus: 61, 66, 69, 70, 85, 90, 91, 92

Bus: 163, 336, 601

Metro: M2

Bus stop „Piata 21 Decembrie 1989”

Bus: 122, 137, 138, 268, 381, 783





BANCA NAȚIONALĂ A ROMÂNIEI



Accommodation

For the participants of the 3rd Danube Financing Dialogue we agreed a discount with the hotels listed below.

<p>1. K+K Elisabeta Hotel ****</p> <p>Slănic 26 RO – 030242 Bucharest T +40 21 302 92 80 http://www.kkhotels.com/en/hotels/bucharest/k-k-hotel-elisabeta/welcome/ 80 EUR per night, breakfast and all taxes included Booking: sales@kkhotels.ro or reservations@kkhotels.ro. Please refer to of the “Danube Financing Dialogue”.</p>
<p>2. Europa Royale Hotel ****</p> <p>Franceză 60 RO – 030106 Bucharest T +40 21 319 17 98 http://www.groupeuropa.com/europa_royale/bucharest_hotel/ 68 EUR per night standard room single occupancy; 74 EUR per night standard room double occupancy, buffet breakfast and all taxes included. Valid rates for reservations until September 30th. Booking: sales.bucharest@europaroyale.com. Please refer to of the “Danube Financing Dialogue”.</p>
<p>3. Ramada Majestic Hotel**** see Attachment 1</p> <p>Calea Victoriei 38-40 RO – 010082 Bucharest T +40 21 311 32 12 www.majestic.ro 80 EUR per night business room single occupancy; 90 EUR per night business room double occupancy, buffet breakfast, all taxes, access to the sauna, pool and internet included. Valid rates for reservations until September 30th. Booking: please fill out the attached reservation form.</p>
<p>4. Rembrandt Hotel***</p> <p>Smârdan 11 RO – 030071 Bucharest T +40 21 313 93 15 http://rembrandt.ro/ Standard class room 88 EUR per night single occupancy; business class room 108 EUR per night single occupancy. For the 2nd person additional 12 EUR. Breakfast, all taxes, internet access included. Booking: please refer to of the “Danube Financing Dialogue”.</p>
<p>5. Novotel Hotel**** see Attachment 2</p> <p>Calea Victoriei 37B RO – 010082 Bucharest T +40 21 308 85 00 http://www.accorhotels.com/gb/hotel-5558-novotel-bucharest-city-centre/index.shtml 89 EUR per night single occupancy; 96 EUR per night double occupancy, buffet breakfast, access to Wellness Center and internet included. Rates are exclusive of 9% VAT. Booking: please fill out the attached reservation form.</p>
<p>6. InterContinental Hotel***** see Attachment 3</p> <p>Nicolae Bălcescu Blvd. 4 RO – 010051 Bucharest T +40 21 305 10 15 www.intercontinental.com/bucharest 120 EUR per night single occupancy; 135 EUR per night double occupancy, buffet breakfast, access to Wellness Center and internet included. Rates are exclusive of 9% VAT. Valid rates for reservations until September 30th. Booking: please fill out the attached reservation form.</p>

We are looking forward to welcoming you at the 3rd Danube Financing Dialogue!



RESERVATION FORM RAMADA MAJESTIC BUCHAREST HOTEL

DANUBE FINANCING DIALOGUE
Bucharest (Romania) / October 30-31, 2013

Name & Surname: _____

Arrival Date: _____ Departure Date: _____ No. of nights: _____

Address: _____ Tel: _____

Fax: _____ e-mail: _____

- Room Type:**
- Business Room, single occupancy at the special rate of 80 EUR.
 - Business Room, double occupancy at the special rate of 90 EUR.
 - Suite at the special rate of 100 EUR.
 - Executive Suite at the special rate of 120 EUR.

The accommodation rates include V.A.T., open buffet breakfast, access to the Sauna, Pool and Internet access.

*The rates for Suite include the value for accommodation and breakfast for one person (B&B); the extra persons accommodated in suite, will pay only the breakfast value.

Executive Suites facilities: the possibility to serve the breakfast in room, upon request, complimentary; complimentary access to the Wellness Club (Swimming Pool, Fitness Centre, Sauna); welcome gifts: fruits basket, flowers/flowers arrangement, alcoholic/nonalcoholic drinks, water; complimentary access to the Business Centre / or possibility to use a hotel computer in one available Meeting Room of the hotel; complimentary morning newspaper.

Payment and Reservation Guarantee

Credit Card No. _____ Exp. Date _____

Terms of Reservations, Payments and Cancellations

The above-mentioned rates are special negotiated rates, valid only for this group and during the period of October 30-31, 2013.

Individual reservation requests must be sent to the Ramada Majestic Bucharest Hotel; hotel contact details below. All reservations will be held on a guaranteed arrival basis.

For the cancellations requested later than 48 hours prior to arrival or for no-show, the hotel will charge penalties representing the value of the first night stay.

Signature: _____

Please send your reservation request to **RAMADA MAJESTIC BUCHAREST HOTEL**; contact info below

Thank you for choosing Ramada Majestic Bucharest Hotel!

Calea Victoriei No. 38-40, Sect. 1, Bucharest - Romania
Phone: (+40 21) 310 27 15 / 20 / 35 / 46 / 72; 311 32 12
Fax: (+40 21) 310 27 99
reservations@ramadamajestic.ro
www.ramadamajestic.ro; www.ramadainternational.com



Reservations Form for Groups

Company/Agency name: Banca Nationala a Romaniei

Group name: BNR - Danube Financing Dialogue **Grp code:** _____

Guest name 1: _____
Guest name 2: _____

Arrival Date: _____

Departure date: _____

Room types:

Queen or Twin Novation Room: modern decor and ergonomic standard room comfort: queen-size bed or twin beds, working desk, LCD, minibar, bath & shower, hairdryer, tea&coffee making facilities, laptop-size safe, FREE Wi-Fi internet and access to the Wellness Centre.

Rate 1: 89 Euro

Rate 2: 96 Euro

Single use (1 person/ room)

Double use (2 persons-1 bed/ room) **OR**

Twin use (2 beds/ room)

Executive Room: all our standard room features with the following added products and services: a bottle of water in room per stay, international newspaper, upgraded amenities, VIP lounge access, free pay-TV and video on demand, one sandwich and a beer or soft drink in Bar37 per person per stay.

Rate difference from Novation Room: only 25 Euro/ night!

Single use (1 person/ room)

Double use (2 persons/ room)

The rates are per room, per night & inclusive of **Full Buffet Breakfast, FREE wireless INTERNET, access to the Wellness Centre** (indoor swimming pool, hammam, fitness centre, Power Plate). **Rates are exclusive of 9% VAT.**

Mentioned special rates are applicable only by completing and sending this reservation form to the hotel by fax (00 40 21 3088889) or e-mail (h5558@accor.com) only **upon hotel's availability** at the best rate of the day.

All reservations must be guaranteed. Accepted Credit Cards: American Express, Visa and MasterCard

Credit Card: _____ **No:** _____ **Expire Date:** _____
Card holder's name: _____ **Signature:** _____

Payment: Guest at the reception

Cancellation Policy: In order to avoid any charges, kindly advise any changes or cancellations in the reservation before **September 30th 2013**. Any cancellation received after this date will be the subject of 100% charges from the first night of room accommodation and applicable taxes.

Please note that Banca Nationala a Romaniei is not responsible for payment or providing individual/personal accommodations.

Preferences:

Special Request: Smoking Non – Smoking Handicap Accessible
Bed request: Two beds One Single Bed
Additional Special Requests:
Expected Arrival Time:

Transportation can be assured with private car (Mercedes Limo) and the price is 39.3 euros/car/way or by shared shuttle at the price of 15 euros/person/way. Kindly fill in below if the transfer is needed:

Pick up **Arrival time:** _____ **Flight number:** _____
 Drop off **Departure time:** _____ **Flight number:** _____

Guest Contact details for confirmation:

Email: _____ **Phone:** _____ **Fax:** _____ **Date:** _____

Whether for business or leisure **NOVOTEL BUCAREST CITY CENTRE** is your best choice!
THANK YOU FOR CHOOSING NOVOTEL BUCAREST CITY CENTRE!



30th – 31st October 2013

HOTEL RESERVATION				Deadline: 30th September 2013			
SURNAME:				TITLE:			
FIRST NAME:				MALE/ FEMALE:			
ORGANISATION:							
ADDRESS:							
POSTAL CODE:			CITY:		COUNTRY:		
PHONE:			FAX:		E-MAIL:		
ACCOMPANYING PERSON:							

A room should be booked at:

InterContinental Bucharest Hotel		
TYPE OF ROOM	Single Occupancy	Double Occupancy
SUPERIOR ROOM	120 euro	135 euro
DELUXE ROOM	145 euro	160 euro
CLUB ROOM	165 euro	180 euro
JUNIOR SUITE	270 euro	285 euro

The rates are in EUR per room per day, including breakfast full American buffet, internet and excluding tax - 9% VAT.

Arrival / Departure: please fill the arrival & departure day for accommodation.

DATE OF ARRIVAL: (HOTEL check-in 14.00)	FLIGHT NUMBER:	
	TIME:	
DATE OF DEPARTURE: (HOTEL check-out 12.00)	FLIGHT NUMBER:	
	TIME:	
	PICK-UP	YES / NO
	DROP-OFF	YES / NO

Airport transfer: Euro 35 / car / way

- DEADLINE FOR HOTEL RESERVATION IS **30TH SEPTEMBER 2013**; AFTER THIS DATE RESERVATION WILL BE ACCEPTED ON A ROOMS-AVAILABLE BASIS ONLY
- TERMS OF PAYMENT – BY CASH, BY CREDIT CARD, DIRECTLY IN HOTEL WHEN CHECKING-OUT
- In case of **No Show** the hotel reserves the right to charge the equivalent of the revenue loss for the entire length of stay of each booking not materialized.
- CANCELLATION RECEIVED WITH 15 DAYS BEFORE ARRIVAL – NO CHARGES, LESS THAN 14 DAYS BEFORE ARRIVAL – FIRST NIGHT ROOM RATE WILL BE CHARGED AS PENALTY TAX. A GUARANTEE VIA CREDIT CARD IS REQUIRED.

CREDIT CARD	DINERS		EUROCARD/MASTERCARD		AMEX		VISA	
NUMBER:				VALID UNTIL:				
CREDIT CARD HOLDER								

Date:.....

RETURN THIS FORM DIRECTLY TO Mrs. Monica Horjea – MICE SALES MANAGER		
INTERCONTINENTAL BUCHAREST HOTEL		
Tel: +40 21 305 10 15	Fax : +40 21 312 08 85	e-mail: monica.horjea@ihg.com